



**701 North Post Oak Road, Suite 204  
Houston, Texas 77024  
For Loans: 713-621-6458  
For Support: 713-621-6466**

**Officer:  
Mobile:  
Fax: 713-621-6473  
Email:**

## **Religious Facility Financial Requirements**

1. Executive / Transaction Summary
2. Satellite, outside, and inside pictures of subject property.
3. Resume on all borrowers. (and managers of facility)
4. Summary on subject project, "Use of Funds/Proceeds letter".  
(Projected achievements in subject, Etc.)
5. Copy of Driver license & SS Card. (All borrowing entity principals)
6. DBA and/or Articles of Incorporation, Certificate of Non-profit, & Corporate Tax ID Number.
7. Personal Financial Statement completely filled out.
8. Year to Date Profit & loss for borrowing entity.
9. Last 3 years Corporate Financial Statements for borrowing entity.
10. Last 3 years tax returns personal & Corporate. (All Borrowers)
11. Last 3 Bank Statements Personal & Corporate. (All Borrowers)
12. List of all Church members.
13. List of pastoral services and amounts of collection of tithes & offerings.
14. Copy of Settlement Statement from Original Purchase.
15. Copy of title policy (Warranty Deed with Vendors Lien)
16. Copy of Insurance.
17. Survey.
18. Appraisal. (by GQG)
19. Title Commitment. (by GQG)
20. Tax Certificates. (by GQG)